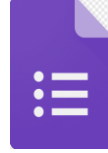




## Hostel Allotment Procedure for 2024-25 Admissions, CUAP

- Student who got admission at the Central University of Andhra Pradesh for the Academic Year 2024-25 has to submit the request form for availing hostel facilities through **Google Form**. The link is given below:

- **Click on the Google Form:**



- Shortlisted candidates will receive an email regarding hostel fee and mess bill advance. The same will also be uploaded on the University website.
- Only 60% of new admissions are to get hostel accommodation in each academic year. However, as per the availability of the hostel rooms the aforementioned percentage may change.
- Hostel admission is not available for the students who live within 50-kilometer radius of the university.
- Admission in the hostel is purely based on the reservation policy.

Category	Reservation (%)
Scheduled Caste	15
Scheduled Tribe	7.5
OBC	27
EWS	10
<b>Supernumerary</b>	
Defense Personnel/ Dependents	5
Specially Abled Persons	5

- Along with the reservation policy, the selection of the student for the hostel is based on the distance (km) as mentioned above, and the criterion is in descending order (distance from the student's residence to the university location).
- State-wise priority will also be considered for the hostel allotment.
- In case the quota of SC/ST/OBC and EWS candidates is not filled up, it will be filled up by the eligible candidates from the General Category.
- Students who fail to secure least 75% of attendance academically have to forfeit their seats in the next semester. Those who participate in any of the University recognised extracurricular and co-curricular activities, need to submit their attendance details and participation certificate to claim the required percentage of attendance exemption.
- It is mandatory for all the bonafide residents of the university hostels to join the hostel mess.

- In exceptional cases, the university may allot accommodation to students, on case-to-case basis.
- **Fee particulars for hostel accommodation:**

<b>Hostel Fees for 2024-25 Batch per Semester</b>		
<b>Sl. No.</b>	<b>Particulars</b>	<b>Amount (Rs.)</b>
1	<b>Room Rent</b>	Rs. 7,000/-
2	<b>Maintenance</b> (Which includes Electricity, Water, Housekeeping, Wi-Fi & etc.)	Rs. 3,000/-
3	<b>Mess Bill Advance</b>	Rs. 15,000/-
4	<b>Caution Deposit (Refundable)*</b>	Rs. 4,000/-
5	<b>Admission Fee*</b>	Rs. 500/-
<b>Total</b>		<b>Rs. 29,500/-</b>

**Note:** \*Only once at the time of admission to the hostel

- Once the hostel admission is confirmed, the student will have to deposit the hostel fee and mess bill advance within the stipulated time given by the university.
- The fee payment window will be active only during the notice period. If the student fails to deposit fees, then his/her room allotment will be cancelled.
- The student has to submit the original Depositor Copy of E-challan of hostel fee and mess bill advance in the hostel office at the time of hostel room allotment. They should retain a photocopy of this Depositor of E-challan for their record.
- The photocopies of the documents required should be submitted along with the hostel admission form at the time of hostel room allotment, are as follows:
  - a) 6 Passport Size Photos
  - b) Aadhaar Card
  - c) Current address Proof
  - d) Conduct and bonafied certificate
  - e) An affidavit on anti-ragging
  - f) An undertaking to the effect that he/she will uphold the values and objectives of the university and he/she will not indulge in any unethical or anti-social activities.
  - g) A medical undertaking in the prescribed proforma
  - h) Proofs/ certificates for Defense Personnel/ Caste/PWD if applicable
  - i) Any other relevant certificates like Income Certificate
- The university reserves the right to take decisions in all hostel-related matters, as per the norms of the university.
- For more details, visit the CUAP website. The hostel manual will be available on the website soon.

*Chellu*      *Approved 7/8/2024*      *Ramesh*